



Step by Step Instructions

Step 1 – Web Location

Head to <https://touchfootball.etrainu.com/>

Bottom right is the login area (Red Circle)

If you haven't already created a profile, please refer to the "Registration How To" guide.





Step 2 – External Course Selection

Upon login click on “Training Library” (Red Circle)

A screenshot of a web application interface. At the top left, there is a logo for "THE NEST" and a user profile section for "test account" with details like "LMS LEVEL: Participant" and "USERNAME/ EMAIL: test.account.33". Below this is a navigation menu with items: "Home", "Training Library" (circled in red), "My training", and "Help". The main content area has a heading "Welcome test" and "LMS Level: Participant". It includes a welcome message: "Welcome to the Touch Football Australia eLearning system." and instructions on how to enroll in a course. There is also a section for "Need Help?" with a link to email support. At the bottom left, it says "Powered by eTrainu.com".





This will take you to the course landing page, select "TFA – External Courses" (Blue Circle)

A screenshot of the NEST LMS interface. The page is titled "Course Categories" and displays a grid of course categories. Each category is represented by the NRL Touch Football logo and a text label. The categories are: "TFA - Referee Courses", "TFA - Referee Coach Courses", "TFA - Education and Training Courses", "TFA - Coaching Courses", "TFA - RPLRCC Referee Courses", "TFA - RPLRCC Referee Coach Courses", "TFA - RPLRCC Education and Training Courses", "TFA - RPLRCC Coach Courses", "TFA - External Courses", "Governance in Sport Essentials", and "COVID-19 (Coronavirus): What It Is, How to Prevent Spread". A blue circle highlights the "TFA - External Courses" category. On the left side, there is a navigation menu with options like "Home", "Training Library", "My Training", and "Help". The top left corner shows the user's account information, including "TEST ACCOUNT", "LMS LEVEL", "Participant", "USER NAME / EMAIL", and "test account 33".





After selecting course folder you will need to enrol in the external course of your choosing relevant to you (Red Circles)
Select "Enrol" (Black Circles)

The screenshot shows a web interface for 'THE NEST' LMS. The main heading is 'Courses in TFA - External Courses'. There are six course cards displayed in a grid. Each card has a logo at the top, a title, a description, and a green 'ENROL' button at the bottom right. Red circles are drawn around each of the six course cards. Black circles are drawn around each of the six 'ENROL' buttons. The courses are:

- SPORT AUS: TFA - Community Coaching General Principles Course
- SPORT AUS: TFA - Community Officiating General Principles Course
- SPORT INTEGRITY AUSTRALIA: TFA - Coaches Anti-Doping Course
- SPORT INTEGRITY AUSTRALIA: TFA - Sport Integrity Australia - Annual Update 2021
- SPORT INTEGRITY AUSTRALIA: TFA - Level 1 Anti-Doping Course
- SPORT INTEGRITY AUSTRALIA: TFA - Introduction to Match-fixing Course





After selecting your course and enrolling you will be taken to the payment page.
There is **no charge** from TFA for completing external courses

The example below is for the Level 1 Anti-Doping Course

Click "Start" (Red Circle)

A screenshot of a Learning Management System (LMS) interface. The top navigation bar includes "THE NEST" logo on the left and "EMUS" logo on the right. A sidebar on the left contains a user profile for "test account" and navigation links for Home, Training Library, My Training, and Help. The main content area is titled "TFA - Level 1 Anti-Doping Course" and displays a message: "Thank You For Enrolling In 'TFA - Level 1 Anti-Doping Course'." Below this, there is a filter dropdown and a checkbox for "Show Expired Training". A section titled "Not Started or In Progress Modules" contains a course card for "Level 1 Anti-Doping Course" with details: Type: Course, Accessible Since: March 02, 2021, Status: NOT STARTED, and Author: Touch Football Australia. A red circle highlights the "START" button on the course card. A "Completed Modules" section below shows a message: "We can't find any courses in this status." The footer of the page states "Powered by eTrainU.com".





Step 3 – Course Work

In future you can access your courses from the “My Training” section (Red Circle)

A screenshot of a web application interface. At the top left is the NRL Touch Football logo. To its right, the text "THE NEST" is displayed in a green, sans-serif font. Below this, the user's account information is shown: "test account", "LMS LEVEL", "Participant", "USERNAME/ EMAIL", and "test.account.33". There are two links: "Edit Account" with a key icon and "Logout" with a door icon. A navigation menu follows, with icons and text for "Home", "Training Library", "My Training", and "Help". The "My Training" item is highlighted with a grey background and a red circle around its icon and text. A small downward arrow is visible next to the "Help" text.

The course you have enrolled in will appear in your “My Training”





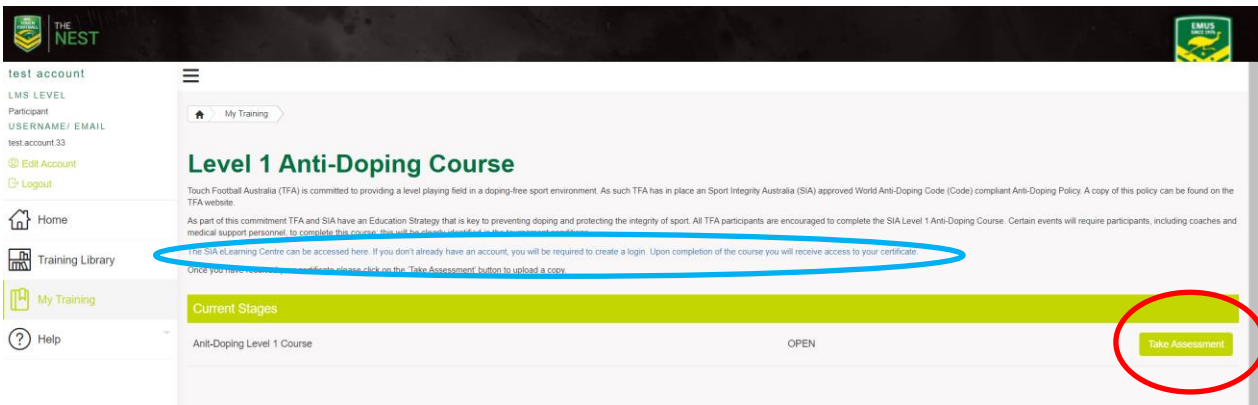
The example below is for the Level 1 Anti-Doping Course

Select "View"





If you are yet to complete the External Course open the external eLearning centre by clicking the link (Circled in blue)
Please skip the following step if you have previously completed the External Course select "Take Assessment" (Red Circle) to upload your certificate.



External Courses are provided by other organisations and should be completed through the appropriate learning portal accessible via the corresponding website.





To upload your certificate please click "Upload" (Red Circle)
Once you have uploaded your certificate select "Submit" (Black Circle)



Note:

You will be automatically **logged out after 45 minutes** of inactivity. Please click the save progress button to reset your session.

Save Progress

Anti-Doping Level 1 Course

Questions

Question 1

Once you have completed the Anti-Doping Level 1 Course please upload your certificate below.

Upload

Submit

Cancel

Once a TFA Assessor has reviewed your certificate you will receive a confirmation email regarding completion.

If you have any issue or concerns please contact National Education and Policy Manager James Sharp
james.sharp@touchfootball.com.au

